

Guadalupe Educational System Inc.
Board of Director Meeting Minutes
November 21, 2024

The meeting was called to order by the Board President, Beto Lopez, at 4:31pm held via Zoom. The board members present established a quorum. Mr. Lopez welcomed all those in attendance.

Board Members Present: Beto Lopez Octavio Villalobos Danny Zamora
 Jennifer Barraza Nickalas Collins Phyllis Hernandez

Board Members Absent: Manny Medina Claudia Dominguez

Also present: Dr. Alicia Miguel Eduardo Mendez Dr. Steven Lumetta Christa Bray
Jennifer Clay Daisy Myrick Dr. Uzziel Pecina Brandon Wright Samantha Novak
Patricia Hernandez Alexandria Thiessen Luis Posada Shannon Spradling Mark Nasteff
Tabitha Guerrero Mary Kate Wiley

Monthly Celebrations

Dr. Miguel recognized the staff of the month from each building, celebrating their exceptional dedication and positive impact on the community. Staff of the month for November is: Elementary School- Tabitha Guerrero, Middle School- Jesseca Lindsey, High School- Mary Kate Wiley. Ms. Novak also introduced the Student Spotlight of the month from PreK and the Middle School.

Consent Agenda

October 21, 2024 Board Meeting Minutes
November 2024 HR Board Staff Report
October 2024 Financial Statement
October 2024 Check Register
October 2024 Credit Card Statement
SpEd Track Renewal 3yr Agreement
Additional SpEd Paraprofessionals
Flexible Educators
Additional Building Subs x 4
GLAD Proposal
Cannon Demo, JL Construction

There were no further questions or concerns noted on the Consent Agenda.

Mr. Villalobos moved to accept the Consent Agenda, Mr. Zamora seconded the motion. **Motion carried unanimously.**

Amended FY24-25 Budget

Mr. Spradling reviewed the amended budget, updated numbers for September has been sent to DESE in October and a better headcount as far as personnel as hiring still continues. Revenues are increasing from approximately 39 million to 40, expenditures are going to go from 36 million to 39.6 million.

Mr. Villalobos moved to accept the Amended FY24-25 Budget, Ms. Hernandez seconded the motion. **Motion carried unanimously.**

Revised Policy 3120, Cash Management

Mr. Nasteff mentioned the revision made to Policy 3120 is to remove the step of having a courier pick up monies from the schools. Deposits are currently made by the registrars at each building.

Mr. Zamora moved to accept the Revised Policy 3120, Ms. Barraza seconded the motion. **Motion carried unanimously.**

Revised Policy 4415, Tuition Reimbursement Program

Mr. Nasteff discussed the revision made to Policy 3120, employees will be allowed to renew tuition reimbursement up to \$10,000.00 after 10 years and 20 years of service.

Mr. Villalobos moved to accept the Revised Policy 4415, Ms. Zamora seconded the motion. **Motion carried unanimously.**

Annual Board Member Conflict of Interest Forms

Mr. Nasteff reviewed the Conflict of Interest Forms of which the charter commission is requesting annual board approval of this. The forms were sent electronically by Ms. Patricia Hernandez, no action is needed at his time.

Chief of Schools Report

Principals 60 Second Building Report-

PreK and Kindergarten- Ms. Thiessen shared that PreK had their Family Engagement Night, staff and the FACE Coordinator hosted the event which was around Conscious Discipline and some social, emotional things that are done at school to help bridge that connection between home and school. PreK is currently planning with the Elementary team with some literacy nights for the next semester to welcome our families into the building.

Elementary School- Mr. Arres shared that parent teacher conferences are underway today and are going well and have had great attendance. They are wrapping up the revision of the school improvement plan and want to make sure they are aligned to the current data they have from NWEA.

Middle School- Mr. Posada highlighted the Padres Comprometidos meeting with parents. It was great hearing how excited parents are about the program, some of which are transitioning from the Elementary to the Middle School. He also highlighted the partnership with the high school, the parent liaisons at both schools worked with University Health to help pass out 200 grocery bags for students.

High School- Mr. Meaney was unable to attend the meeting however Dr. Miguel highlighted some items he wanted to share. This school year the HDF Cambio Para Cambio campaign raised \$20,495 during Hispanic Heritage month breaking the previous record from last year. HDF matches all donations for student scholarships of \$54,991.

By the Numbers- Dr. Miguel noted there are 1,604 students enrolled for the 2024-25 school year and 608 on the waitlist. Enrollment continues as space becomes available.

Old Business

Mr. Lopez mentioned the Board Retreat will take place on January 18 from 9am-1pm at GCI, the agenda will be sent as the date gets closer.

New Business

None.

Public Comment

None.

Executive Session

None.

Adjourn

There being no further information to come before the Board, Mr. Lopez adjourned the meeting at 5:21pm.



Phyllis Hernandez (Dec 20, 2024 12:31 CST)

Respectfully Submitted

Phyllis Hernandez, Board Secretary

The next regular Board of Directors Meeting is scheduled for December 19, 2024.

Minutes prepared by Recorder: Patricia Hernandez, Administrative Assistant to the Chief of Schools.